

LGW Workplace Health and Safety Conference

Sponsorship and Trade Prospectus

16-18 June 2025

Royal International Convention
Centre, Brisbane



About the LGW Workplace Health & Safety Conference

Connect, collaborate, and innovate with safety colleagues from all corners of industry at the LGW Workplace Health and Safety Conference 2025.

The 3-day program of events, workshops, forums, seminars, and trade exhibitors will take place in Brisbane at the Royal International Convention Centre from the 16th-18th June 2025.

Become a Sponsor

Maximise your exposure in the safety industry, align your brand with a trusted industry event, and build brand affinity with valuable business contacts in order to further develop your business.

Key sponsorship benefits:

- Build brand awareness.
- Opportunity to promote products and services.
- Gain access to a diverse range of contacts through Local Government councils.
- Align with the industry event that helps you increase your credibility in the industry.

Sponsorship Packages

Gold Sponsorship \$8800.00 (incl GST) 3 Available	Silver Sponsorship \$6600.00 (incl GST) 1 Available
Gold partner recognition.	Silver partner recognition.
Company profile, logo and brochure on conference app	Company profile, logo and brochure on conference app.
Ten (10) minute speaking in the plenary during the conference.	Naming Rights to the Networking Welcome Drinks on the first day of conference.
Logo and partner recognition on conference website and promotional material.	Logo and partner recognition on all conference communications.
One (1) trade booth located within the trade display area. (3m x 3m – Trade booth will be provided).	One (1) trade booth located within the trade display area. (3m x 3m – Trade booth will be provided).
Ability to network with key council delegates.	Ability to network with key council delegates.
Two (2) full conference registrations including networking welcome drinks and Forum Dinner.	Two (2) full conference registrations including networking welcome drinks and Forum Dinner.

Coffee Partner \$6600.00 (incl GST)	Conference Dinner Partner \$6600.00 (incl GST)	Trade Exhibitor \$3850.00 (incl GST)
Gold partner recognition.	Forum Dinner Partner recognition.	Trade exhibitor recognition.
Branded coffee cups with company logo.	Company profile, logo and brochure on conference app.	Company profile, logo and brochure on conference app.
Company profile, logo and brochure on conference app.	Naming Rights to the Forum Dinner on the second day of conference.	Logo presence on communications as an exhibitor.
Logo and partner recognition on conference website and promotional material.	One (1) trade booth located within the trade display area. (3m x 3m – Trade booth will be provided)	One (1) trade booth located within the trade display area. (3m x 3m – Trade booth will be provided).
One (1) trade booth located within the trade display area. (3m x 3m – Trade booth will be provided)	Two (2) full conference exhibitor registrations including Welcome networking drinks	Two (2) full conference exhibitor registrations including Welcome networking drinks.(Forum Dinner would be extra).
Ability to network with key council delegates.	Ability to network with key council delegates.	Ability to network with key council delegates.
Two (2) full conference exhibitor registrations including Welcome networking drinks. (Forum Dinner would be extra).	Four (4) tickets to Forum Dinner.	

TERMS AND CONDITIONS

All exhibitors acknowledge that participation at LGAQ conferences and events implies certain responsibilities.

All details provided with this package are subject to change. Information contained within is provided in good faith, and it is expected that details will not change greatly between now and when the conference commences, however this cannot be guaranteed. LGAQ reserves the right to amend trade booth locations and allocations as well as all other aspects of the event including the program, speakers and stated times, may change. Any exhibitor likely to be impacted by any change will be kept informed.

The following terms and conditions are applicable to this event:

1. Execution and return of the participation form represents the exhibitors offer to sponsor and exhibit at the LGAQ Annual Conference
2. LGAQ acceptance of the supplier's offer will be communicated in writing and be subject to these terms and conditions (the "Sponsorship Agreement").
3. Following acceptance of the exhibitors offer, LGAQ will forward a tax invoice for the sponsorship package (the "Sponsorship Fee") which must be paid in full by the supplier within 30 days.
4. LGAQ may terminate the Sponsorship Agreement for convenience at any time and will in such circumstances return the paid Sponsorship Fee.
5. LGAQ may immediately terminate a Sponsorship Agreement where:
 - a. payment has not been received within 30 days of the tax invoice date;
 - b. the supplier is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - c. the supplier is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by LGAQ;
 - d. the supplier brings LGAQ into disrepute; or
 - e. where the supplier ceases to trade.
6. The Contractor may terminate the Sponsorship Agreement immediately by written notice
 - a. LGAQ is in breach of the Sponsorship Agreement and such breach cannot be remedied;
 - b. LGAQ is in breach of the Sponsorship Agreement and fails to remedy such breach within 14 days of notice by the supplier; or
 - c. Subject to clause 8 where LGAQ ceases to trade.
7. Exhibitors may terminate the Sponsorship Agreement for convenience at any time in writing to the Manager Stakeholder Engagement.
8. Where the supplier terminates the Sponsorship Agreement for convenience, it will be entitled to the following refund:
 - a. Written notification received before 16 May 2025 – 50%
 - b. Written notification received after 16 May 2025 – 0%.
9. LGAQ may at its discretion refund a higher proportion of the Sponsorship Fee where it is able to secure a replacement sponsor for the same sponsorship package.
10. Cancellations of Dinner tickets are non-refundable if LGAQ is advised any later than 9 June 2025. Please note all conference related functions will be invoiced after the event.
11. It is the responsibility of the supplier to notify LGAQ of any change to participation or involvement.
12. Exhibitors must meet all deadlines reasonably set by LGAQ or the venue (including, but not limited to, signage, registrations, printing, etc).
13. Exhibitors are required to follow all reasonable instructions provided by LGAQ or the venue (including, but not limited to, workplace health and safety, insurance, noise restrictions, damages, cleaning, venue limitations, venue compliance elements as well as any actions that are considered contrary to standard professional ethics).
14. Attendance at the conference is at the suppliers risk. LGAQ accept no liability whatsoever (other than as required at law) for any losses that the supplier may suffer.
15. The exhibitors agrees to indemnify LGAQ for any injuries (including death) and property damage caused or contributed to by the supplier or its employees, sub-contractors or agents.
16. Additional support booth staff registrations (ie available only for supporting the booth and not attending sessions) will be charged \$365.00 per person per day – there is a maximum of two extra registrations per booth. However, if additional support booth staff wish to attend conference sessions the corporate registration fees apply. Additional support booth staff registrations may be swapped between staff at the conference with a maximum of four staff permitted per booth at any one time.
17. All registrations must be completed online for additional staff registrations and functions.
18. Unregistered persons may visit booths for a maximum of one hour and only with a Visitors Pass. Visitors must report to registration with a business card for identification purposes.
19. Booths may only be represented by one organisation.
20. Any other organisations such as suppliers or joint venture partners must register as a corporate registration or purchase a trade exhibition booth.
21. LGAQ functions and events are open only to registered exhibitors, sponsors, delegates/observers/corporates and accompanying persons.
22. All vehicles or any large equipment must be approved before being brought into an event. Please send all dimensions of products/materials prior to conference. Approval must be received from LGAQ and the venue.
23. Each gift sponsor is responsible for the distribution of all of their cobranded merchandise at the Conference.
24. LGAQ warrants that it has public liability insurance of at least \$10 million each occurrence with a reputable insurer and in respect of the LGAQ Conference and will provide a copy of the Certificate of Currency in respect of such insurance upon request by exhibitors.
25. Privacy LGAQ agrees to comply with the Privacy Act 1988 (Cth) whether or not that legislation applies to it and will not collect, use, disclose any personal information provided under this Agreement without express consent from the data subjects concerned.
26. Should there be a requirement for an event to be rescheduled, the LGAQ will endeavour to hold the equivalent event within the subsequent 12 month period (of the original event date). Any monies paid to the LGAQ under this agreement to continue to be held by the LGAQ for allocation to the rescheduled event.
27. Should there be a circumstance where the event cannot be rescheduled within the subsequent 12 month period (of the original event date) it will be deemed to have been cancelled. The LGAQ will make a full refund of all monies paid under this agreement in relation to a cancelled event.

Agreement Confirmation

Key Contact			
Company Name for invoices			
Mailing address			
Email Address			
Name for booth signage			
Phone	B		M

As an authorised company representative, please sign here as confirmation of your involvement in the and that you agree to adhere to all terms and conditions.

Sign: _____

Name: _____

PACKAGE	AMOUNT DUE		
<input type="checkbox"/> Gold Sponsorship	\$8800 Incl GST		
<input type="checkbox"/> Silver Sponsorship	\$6600 Incl GST		
<input type="checkbox"/> Coffee Partner	\$6600 Incl GST		
<input type="checkbox"/> Conference Dinner Partner	\$6600 Incl GST		
<input type="checkbox"/> Trade Exhibitor	\$3850 Incl GST		
Booth Preference	1 st	2 nd	3 rd

Please email your agreement confirmation and registration form to:
Adrienne Coats, Sponsorship and Trade Sales Officer, LGAQ
Email: – Adrienne_coats@lgaq.asn.au Phone: (07) 3000 2224

Registration Form

LGW WORKPLACE HEALTH AND SAFETY CONFERENCE

16TH - 18TH JUNE 2025

STAFF DETAILS

Please provide details of the staff you wish to register as part of your package.

1	Name: Job title: Mobile: Email: Dietary requirements:	Welcome event (Included in package) YES <input type="checkbox"/> NO <input type="checkbox"/> Networking dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/>
2	Name: Job title: Mobile: Email: Dietary requirements:	Welcome event (Included in the package) YES <input type="checkbox"/> NO <input type="checkbox"/> Networking dinner (additional cost) YES <input type="checkbox"/> NO <input type="checkbox"/>

ADDITIONAL COSTS

Dinner \$150.00 (incl GST) per person



ENQUIRIES

P 1300 542 700
E events@lgaq.asn.au

EXHIBITION

Adrienne Coats, Sponsor and Trade Sales Officer
P 3000 2224
E adrienne_coats@lgaq.asn.au