



Where to from here?

Throughout the implementation of the HAF eDA project, the HAF Programme has been on hand to assist councils where required. However, with the project now officially closed, a dedicated HAF eDA project delivery team will no longer be available to provide this level of support.

To prepare councils for this transition, the HAF Programme has developed an **eDA Resource Kit** to assist with the reporting requirements of the HAF eDA project, and equip councils with the necessary tools and information needed to sustain eDA in their council.

The eDA Resource Kit will contain a number of documents and templates for use within councils. Some have already been sent to council project teams with the remaining documents to be provided in early March.

The contents of the eDA Resource Kit is as follows:

- HAF eDA End of Project Survey – *task now completed*
- HAF eDA Project Initiation Document (PID) Checklist – *task now completed*
- eDA Sustainability Document
- Change Management Information and Checklist
- HAF eDA Launch Information and Checklist, and
- Benefits Guide and Re-measurement Template.

Thank you to those councils that have already completed and returned the HAF eDA End of Project Survey and PID Checklist.

The remaining documents will be made available electronically in the near future, with the HAF Programme creating a dedicated Sharepoint site for each council to aid in the easy transfer of this data. More information on this site will be emailed to the relevant council officers over the coming days.

Todd Wellard, HAF eDA Project Manager, has now transitioned to the Target 5 Days project with a focus on stakeholder engagement and benefits realisation. Todd will be available over the coming months for any critical questions relating to project delivery, however, this will be in a limited capacity.

